

Application Guidelines for Hiroshima Artist-in-Residence

1 Outline

(1) Purpose

The Hiroshima Artist-in-Residence (hereinafter referred to as "H-AIR"), as a part of Hiroshima Animation Season, the main program of the Media Arts Division of the Hiroshima Festival (to be held from August 1 (Mon.) to August 28 (Sun.), 2022), is a residency program for animation professionals and people interested in the animation industry. The program aims to help animation professionals who are invited (hereinafter referred to as "Invitees") build their careers and enrich the artistic and cultural environment in Hiroshima by giving the invitees the opportunity to stay in Hiroshima City for an extended period of time and engage in their new projects.

(2) Outline of the project

A. Overview

The H-AIR invitee will be engaged in the following activities

(a) Development and production of their project

Production and preparation of new projects related to animation

(b) Cultural exchange activities with local residents

Interaction with residents of Hiroshima City, especially in the areas where they will be staying, as well as with people involved in arts and culture

B. Period

From May 1 (Sunday), 2022 to October 31 (Monday), 2022 [184 days].

The period is subject to change due to social and environmental conditions.

C. The invitees' duties

(a) Writing regular reports on your stay in English or Japanese (about one report per month)

(b) Cooperating to advertise for the Hiroshima Festival (in particular, the Hiroshima Animation Season)

(c) Appearing at events related to the Hiroshima Festival

- a. Giving guidance and advice to citizen groups to help them make an animation clip at "Machikado Animation Class" project
- b. Facilitating Lectures and workshops for citizens, etc.

(d) Writing a final report within one month after the completion of H-AIR.

3) Organizers and management

H-AIR is organized by the Hiroshima Festival Organizing Office (hereinafter referred to as the "Organizing Office") and managed by the Festival Office.

2 How to Apply

(1) Requirements

- a. Applicants must be working on a new, unpublished project related to animation. Projects other than animation, such as novels, comics, and films, may be submitted as long as they are intended to be adapted as animation projects in the future. Applicants may also apply if they are conducting research or study for the purpose of developing a project.
- b. Any age, gender, nationality, or background is acceptable, but the applicant must be able to communicate conversationally in either English or Japanese.
- c. Applicants will be expected to do everything related to the engagement of their project and daily life on their own.
- d. Applicants should be in good health.

(2) Available Invitee Positions

3 (planned)

(3) How to apply

To apply, the applicants need to fill out the online application form on the official website of Hiroshima Animation Season and include your proposal document for your new project. Any style of proposal document is acceptable, but please be sure to include the following information.

Proposal document contents:

- a. Project overview
- b. Why you wish to work on this project in Hiroshima
- c. What kind of activities you will focus on during your stay
- d. A summary of how the applicant satisfies the “3. Selection (2) Selection criteria.”.

Your proposal should be no more than 10 pages long in PDF format, and it should be written in English or Japanese.

(4) Application period

From 10:00 a.m. on Friday, January 7, 2022 to 11:59 p.m. on Monday, January 31, 2022

3 Selection

(1) Selection and notification

- a. Based on the submitted documents and information, the selection committee consisting of the producer and artistic directors of the Hiroshima Animation Season will conduct the preliminary selection.
- b. The final selection (scheduled for mid-February 2022) will be conducted as online interview with the participation of those who pass the preliminary selection. Applicants will be notified of the results within one week of the final selection. After the applicant agrees to the conditions, they will be officially invited.

c. In principle, after the applicant officially agrees to be invited, they will be expected to fulfill all the requirements of the program.

(2) Selection criteria

The following criteria will be taken into consideration in the selection process.

- a. How the applicant's project will be of help to Hiroshima. (Please note that it is not mandatory to work on a project about Hiroshima.)
- b. How motivated the applicant is to become an active part of the local community and spend time with local residents as well as other people and organizations related to art and culture in the area.
- c. How willing the applicant is to interact and mentor young artists and students in Hiroshima.
- d. How the applicant's participation in H-AIR would benefit their creative career in the future.

4 Support

H-AIR is able to support the invitee in the following ways:

(1) Transportation expenses

Round-trip transportation expenses from the applicant's city of residence to Hiroshima City (provided as tickets or a standard amount calculated by the festival office)

(2) Accommodation

The invitee will stay and work in one of the following areas in Hiroshima City.

- a. Tsurumi-cho area (Naka Ward)
- b. Yokogawa area (Nishi Ward)
- C. Minaga Area (Saeki Ward)

Along with a semi-furnished accommodation, internet access and all utilities will be provided.

(3) Daily allowance

2,000 yen per day will be provided.

(4) Other

The invitee will get free passes to the competition programs and events related to the Hiroshima Animation Season.

5 Other

(1) Precautions for the stay

- a. The selection committee withholds the right to decide the area of each invitee's accommodation and cannot promise to honor any location-related requests..
- b. The applicants can submit a project with two or more people involved. However, even in this case, the organizer will only provide support for one person per project. The same applies if you wish to be accompanied by a partner.

- c. From the viewpoint of preventing the spread of COVID-19 infection, there may be restrictions and compliance requirements when entering and leaving Japan. In such cases, the invitees should follow the rules of Japan and Hiroshima City.
- d. The invitees should devote themselves to the project in Hiroshima City. Therefore, if they plan to go out of Hiroshima City for travel or other reasons during the period, they will need to apply in advance.

(2) Rights associated with the project

The organizer will not claim any rights to the projects prepared during the residency. However, it is necessary to include the credit/logo of Hiroshima Festival, Hiroshima Animation Season and H-AIR once the project has been completed and published.

(3) Insurance and indemnity

The invitees are responsible for purchasing their own health insurance and personal liability insurance to cover illness, injury, and damage to property during their stay.

(4) Please be aware of the following:

a. No questions or objections will be accepted regarding the selection or the reasons for selection.

b. Matters not specified in this guideline will be decided by the organizer.

c. All dates and times in this guideline shall be Japan Standard Time.

d. By submitting a project through the online application form, applicants are deemed to have accepted these guidelines. Applicants are requested to read these guidelines carefully before applying.

(5) Contact information

Hiroshima Festival Organizing Office

Address: 4-17 Kakomachi, Naka-ku, Hiroshima City

Mail: info@animation.hiroshimafest.org

URL: <https://animation.hiroshimafest.org/>